

OPENING

Chairman Merritt brought the meeting to order at 6:02 p.m. welcoming all in attendance and led the pledge of allegiance.

PRESENT

Chairman Harold Merritt
Mayor Marty Lisonbee
Board member Neil Duncan
Board member Ross Gregerson

Town Recorder Michelle Kinney

ABSENT

Board member Denny Bass

Engineer - Rod Mills

1. Canaan Springs Main Line
Nothing new with this
2. Board Annual Training
Rural water conference is coming up in St. George. The League also does a training a few times a year that is really great.
Rod offered to sit down with the board and go over the master planning instruments, storage requirements and more. This would be in an open meeting workshop. The state is going through some of these requirements and making changes and will come into play in 2020.
Chairman Merritt: 7th of March at 3:00 before our next meeting we will plan to have a workshop from Rod on this.
We would talk about the statutory requirements and system planning for this town with growth projections.
Ross: will these changes have an impact on the fixed amount of water requirements. Rod: Yes.

Water Superintendent Report – Dale Harris

TIMESTAMP 12:50

3. Report
Dale: 2019: we need to look at the wash crossing at cedar point. He would like to do a scour analysis on that. We only have about 8 inches on the lines. At the

Million Dollar Tank has baseball size rocks coming off the ledge toward it. We need to protect the tank from those. The million gallon tank needs some cinders on the road so we can access the tank when the weather is bad. We have a cross connection program on paper. We need to have that program implemented. Dale will provide the board with documentation about how this could be done.

The operating permit is done and registered with the county and state for well 59. We do need to do the fence around the 59 well. We should be able to do all this in house.

The consumer confidence report is being worked on and should be ready by June. He will work with Ben on the Water usage report during the next week or so.

Talked with Kurt Webb said he isn't getting the water from the spring. We need to find where the blockage is in that line. Upper spring seem to be running fine. Chairman Merritt mentions as soon as it dries out we will have to find a way to flush that out.

Dale as far as mitigation of the main lines those steel pieces could be cut in half and dropped in concrete.

Chairman Merritt: let's do a plan for cross connections – this will take about 2 years and we will have to enforce this.

Are all new homes being required to have these cross check valves.

Policies / Procedures –Harold Merritt

4. General SSD Report

Chairman Merritt doesn't have anything to report.

Future Needs/ District Expansion

5. Outlying Wells and Basin Closure Efforts

Mayor- Nothing to report on Basin closure efforts.

Chairman Merritt would like us to have a subscription on the spectrum so we can check the classifieds to see if any wells are planned for this area. We need to check this so we know who has a well permit in the basin. We could call the paper and see if we still have a subscription for new well permits.

Mayor Lisonbee asks why we need to know this. Chairman Merritt mentions its so that we can decide if we need to contest the well or not.

Water System / Piping / Meters- Denny Bass

6. Septic Tanks, Ponds, Treatment system and Policy Ideas - Jepson Canyon Project

Mayor talks about the meeting he had with Hank Isakson. He is suggesting that we get a grant from DEQ and use this grant to map out everything 30 ways on

how we could do sewer in town. They cover everything from membrane systems to sewer pond studies.

Chairman Merritt concurs that if there is any way to grease the wheels on this he is for it. Mayor Lisonbee thinks we could extend the development agreement through town council vote for phase one and two. Chairman Merritt- We gave them a will serve that we would deliver 360 acre feet of water to the project. Shawn asked for a park in this agreement so they are working through some of these items.

Wells / Human Resources – Ross Gregerson

7. Report

Wells are in resting with the snow. Jessop well is producing 23 gallons a minute. Well 59 is at about 78 gallons a minute in order to keep the air out of the lines.

Construction / Acquisition – Neil Duncan

8. 150,000 Gallon Tank New Location
Nothing more to report.

Consent Calendar

9. Consent Calendar Packet for December 2018

Ben introduces a small change on the consent calendar. The two most critical items are the check register ordered by dollar amount. The other document that he included is the statement in Change of Net Assets this is a percentage of budget. Ben mentioned that bank fees are really out of whack. We are charged a fee based on a percentage of the amount paid. Ben suggests that we don't allow impact fees to be paid with card unless we make them pay the fee. Harold thinks that is fine if it works better.

MOTION: Mayor Lisonbee motions to accept the consent calendar for 7/1/2018 to 12/31/2018

SECOND: Board Member Gregerson

VOTE: Chairman Merritt called for a vote:

Board Member Gregerson –	Aye
Board Member Bass –	absent
Board Member Duncan -	Aye
Chairman Merritt –	Aye
Mayor Lisonbee-	Aye

The vote was unanimous and the motion carried.

Discussion on Draft of FY 2018 Independent Auditors Report By Hinton Burdick

Mayor Lisonbee asked if Ben had any comments on this for the Board. Ben mentions that if you remove impact fees what do the financials look like? He points out that impact fees are paying the Districts debts. Ben encourages the Board to take an approach of conservatism. He would like them to look at what they are bringing in on a monthly basis to make sure the district is on track to make the large December loan payment. We need to have 5% of our annual sales to recover our negative net position.

Chairman Merritt mentions that half of last year we operated under the moratorium. And that was not helpful to the district. We do need to set the money aside.

MOTION: Board Member Gregerson motions to accept the annual financial report for the year end June 30, 2018.

SECOND: Board Member Duncan

VOTE: Chairman Merritt called for a vote:

Board Member Gregerson –	Aye
Board Member Bass –	Absent
Board Member Duncan -	Aye
Chairman Merritt –	Aye
Mayor Lisonbee-	Aye

The vote was unanimous and the motion carried

Request for a closed Session
Not Necessary

Adjournment

MOTION: Board Member Duncan motions that we adjourn

SECOND: Board Member Duncan

VOTE: Chairman Merritt called for a vote:

Board Member Gregerson –	Aye
Board Member Bass –	Absent
Board Member Duncan -	Aye
Chairman Merritt –	Aye
Mayor Lisonbee-	Aye

BIG PLAINS WATER AND SEWER SPECIAL SERVICE DISTRICT February 7, 2019 6:00 p.m.
Board Regular Meeting Minutes
Town Hall

The vote was unanimous and the motion carried.

Meeting adjourned at 6:57 p.m.

Date approved: 7 March 2019



Harold Merritt, Chairman

ATTEST BY: Michelle Kinney

Michelle Kinney, Recorder